



Embassy of the United States of America

American Citizen Services
24 Grosvenor Square
London, W1A 2LQ

SERVING LEGAL PAPERS AND PROCESS IN THE UNITED KINGDOM

U.S. consular officers are prohibited by Federal regulation from serving legal process upon foreign nationals or companies, and are not allowed to appoint others to make such service. The Embassy is required to serve certain forms of legal process, such as subpoenas and show-cause orders issued by Federal courts, upon U.S. citizens or permanent residents of the United States who are temporarily abroad, but we may do so only in the limited circumstances indicated by 28 USC 1783 and 1784 (see also Rule 45(e) of the Federal Rules of Criminal Procedure).

You can serve legal process in England and Wales via:

- Registered mail; or
- An agent, such as a solicitor or process server; or
- In accordance with the Hague Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil and Commercial Matters.

Service under the Hague Convention: The requesting attorney should obtain, IN DUPLICATE, the Hague Convention Request for Service forms from any U.S. Marshals office. Both copies must be signed by either a court official or attorney. The full name and address of the person or corporation upon whom service is to be made must be entered on the forms. The address of the receiving authority is: The Senior Master, Queen's Bench Division, Royal Courts of Justice, Strand, London WC2A 2LL.

If the forms have been completed by a court official, they should be forwarded, in duplicate, directly to the Senior Master, together with two copies of the documents to be served. If the forms have been completed and signed by the requesting attorney, they should be forwarded to the U.S. Embassy, American Citizen Services, 24 Grosvenor Square, London W1A 2LQ, for onward transmission to the Senior Master's office. The Senior Master will not accept requests for service directly from an attorney in the United States.

On completion of the service, the executed request will be returned to the requesting attorney by the Senior Master's office. There is no charge for service under the Hague Convention.

LIST OF PROCESS SERVERS

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability is provided directly by persons/firms.

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